

**RULES  
OF  
THE TENNESSEE COMMISSION ON FIRE FIGHTING  
PERSONNEL STANDARDS AND EDUCATION**

**CHAPTER 0360--4--1  
EXAMINATIONS**

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**03600--4--1--.01 GENERAL.** All examinations will be based on the performance standards for the appropriate progression level as set forth in these rules and regulations. All tests will be given at a location reasonable proximate to local departments in an effort to make it as convenient as possible for applicants.

**Authority:** T.C.A. 4--24--107. **Administrative History:** Original rule filed August 27, 1979; effective October 10, 1979. Amendment filed November 8, 1990; effective December 23, 1990.

**0360--4--1--.02 APPLICATIONS.**

- (1) Any department electing to take an examination shall contact the Commission office or its representative to schedule an examination date. At the time of the examination, each individual fire fighter *must* have a completed application signed by him/her certified by the TC with original signatures. The application will be that provided by the Commission upon entering into the Certification Program. All testing must be requested by the Fire Chief or the Training Officer of the department and will not be considered when requested by individual members of the fire department.
- (2) In the event a fire fighter is a member of a fire department which is not participating in the certification program and said fire fighter desires to apply for certification, he/she may identify a sponsoring department for the purpose of meeting application requirements, the following provisions would apply:
  - (a) The sponsoring fire department must accept the responsibility to sponsor the applicant, and provide proof of same to the Commission.
  - (b) The applicant will meet the performance requirements of the sponsoring fire department, which shall be the authority having jurisdiction where applicable.

**Authority:** T.C.A. ••4--24--107. **Administrative History:** Original rule filed August 27, 1979; effective October 10, 1979. Amendment filed November 8, 1990; effective December 23, 1990.

**0360--4--1--.03 CHARACTER OF EXAMINATIONS.** Depending on the progression level of the examination, the Commission may use any combination of the techniques or as prescribed in Commission policy, as follows:

- (1) *Written* -- shall include a written demonstration of each applicant's knowledge and skill in the progression level tested.
- (2) *Oral* -- may be used to supplement the written examination to obtain information regarding the abilities of the applicant that are not readily determined in a written examination at a particular progression level.

(Rule 0360-4-1-.03, continued)

- (3) *Performance* -- shall include such tests of performance as shall determine the ability, manual skills, and leadership of each applicant to perform the work at the appropriate level.

**Authority:** T.C.A. •4--24--107. **Administrative History:** Original rule filed August 27, 1979; effective October 10, 1979. Amendment filed November 8, 1990; effective December 23, 1990.

**0360--4--1--.04 GRADING.** The passing grades for examinations administered by the Commission shall be as follows:

- (1) *Written* -- The Commission will prepare a list with the correct answer to each question. The executive director will be responsible for the actual grading of each examination. The passing grade shall be seventy percent (70%) of the total point value of the examination. Any questions concerning the examination or grading thereof must be resolved by the Commission.
- (2) *Oral* -- The Commission or its designee will conduct the oral examination where applicable. This portion of the examination will be graded on a pass-or-fail basis.
- (3) *Performance* -- The Commission will designate a qualified individual or the TC to conduct the performance examinations. The Commission will require that each examinee perform these activities and grade that performance on a pass-or-fail basis.

**Authority:** T.C.A. 4--24--107. **Administrative History:** Original rule filed August 27, 1979; effective October 10, 1979. Amendment filed November 8, 1990; effective December 23, 1990.

**0360--4--1--.05 RETESTING.** An applicant failing any examination, may retake such examination, after 90 days, at the next regularly scheduled examination or any other examination thereafter.

**Authority:** T.C.A. 4--24--106 and 4--24--107. **Administrative History:** Original rule filed August 27, 1979; effective October 10, 1990. Amendment filed November 8, 1990; effective December 23, 1990.

**0360--4--1--.06 EXAMINATION FORM.** The examination for each classification shall be in the following form:

- (1) The examination for Apprentice Fire Fighter I/Fire Fighter I shall consist of a performance and a written examination. The subjects tested for will be substantially derived from the Performance Standards for Apprentice Fire Fighter I/Fire Fighter I as set forth in Chapter 0360--6--1.
- (2) The examination for Journeyman Fire Fighter/Fire Fighter II shall consist of a performance and a written examination. The subjects tested will be substantially derived from the Performance Standards for Journeyman Fire Fighter/Fire Fighter II as set forth in Chapter 0360--6--1.
- (3) The examination for Fire Department Instructor I shall consist of a performance and a written examination. The subjects tested will be substantially derived from the Performance Standards for Fire Department Instructor I as set forth in Chapter 0360--6--1.
- (4) The examination for Fire Department Instructor II shall consist of a performance and a written examination. The subjects tested will be substantially derived from the Performance Standards for Fire Department Instructor II as set forth in Chapter 0360--6--1.
- (5) The examination for Fire Department Instructor III shall consist of a performance and a written examination. The subject tested will be substantially derived from the Performance Standards for Fire Department Instructor III as set forth in Chapter 0360--6--1.

(Rule 0360-4-1-.06, continued)

- (6) The examination for Fire Department Instructor IV shall consist of a performance and a written examination. The subjects tested will be substantially derived from the Performance Standards for Fire Department Instructor IV as set forth in Chapter 0360--6--1.
- (7) The examination for Fire Officer I shall consist of a performance and a written examination. The subjects tested will be substantially derived from the Performance Standards for Fire Officer I as set forth in Chapter 0360--6--1.
- (8) The examination for Fire Officer II shall consist of a performance and/or a written examination. The subjects tested will be substantially derived from the Performance Standards for Fire Officer II as set forth in Chapter 0360--6--1.
- (9) The examination for Fire Officer III shall consist of a performance and/or a written examination. The subjects tested will be substantially derived from the Performance Standards for Fire Officer III as set forth in Chapter 0360--6--1.
- (10) The examination for Fire Officer IV shall consist of a performance and/or a written examination. The subjects tested will be substantially derived from the Performance Standards for Fire Officer IV as set forth in Chapter 0360--6--1.

**Authority:** T.C.A. 4--24--107. **Administrative History:** Original rule filed August 27, 1979; effective October 10, 1979. Amendment filed November 8, 1990; effective December 23, 1990. Repeal and new rule filed October 14, 1994; effective February 28, 1995.

**0360--4--1--.07 REPEALED.**

**Authority:** T.C.A. 4--2407. **Administrative History:** Original rule filed August 27, 1979; effective October 10, 1979. Repeal filed November 8, 1990; effective December 23, 1990.